



Customer Checklist

Mobile & Manufactured Relinquishment

Wyoming Statute 31-5-502

1. ___VIN inspection done through law enforcement.
2. ___Title search through WYDOT.
3. ___Stop at the Assessor's office and get copies of what they have in record.
4. ___Property tax receipt from the Treasurer's office.
5. ___A copy of the deed to the real property which can be obtained in the Real Estate office.
6. ___A completed Laramie County Manufactured Housing Affidavit. The Clerk's office cannot notarize this form.
7. ___Termination statement if there is an existing lien against the home.
8. ___The original title if available.
9. ___The completed State of Wyoming Mobile & Manufactured Housing Affidavit. This form must be notarized by a Notary Public. The Clerk's office cannot notarize this form.
10. ___A fee of \$25.00.
11. ___Once the title is issued the Clerk's office will immediately surrender the title. You will be given the title as well as the Laramie County Manufactured Housing Affidavit. **It is your responsibility to have these documents recorded in the Real Estate office. There will be a fee for the recording.**

(7/1/17)